

Lake City Council Proceedings

Monday, March 18, 2024

The City Council of Lake City, Iowa met in regular session at 5:58pm with Mayor Schleisman presiding. The following Council members were present: Vogt (attended remotely via Google Meet), Wilson, Gorden, and Bruns. Daniel was absent. CA Matthews, Chief of Police Schaffer, Assistant Chief of Police Steinborn, Community Building Manager Winter, and Interim Director Janssen, Dave Sturm with Snyder Engineering, and Lana Hucka and Virginia Sheffield with the Community Building Board also were in attendance.

Consent Agenda: Motion by Wilson and seconded by Bruns to approve the Consent Agenda consisting of the following: Agenda, Minutes: From the March 4, 2024 Regular Meeting, January 2024 Treasurer's Report, Minutes: From the First and Second Closed Sessions on February 19, 2024, Pheasants Forever Class F Retail Alcohol License, and Summary List of Claims. All Ayes. Nays-None. MC.

Public Hearing: None.

Citizens to Address the Council: None.

Council Agenda:

There was a brief discussion with Dave Sturm and Council regarding the Snyder Road Construction Contract and Financing Options. Council directed CA Matthews to talk with Dobson and ask them to work with Badding to help cover the damage caused to the roads around Dobson during construction. The total cost of road replacement was discussed and estimated to be around \$475,000. Dave Sturm indicated that typically the General Contractor and subcontractors under them were financially responsible and that it was a typical practice for cities to contact the property owner and make arrangements through them to the General Contractor. CA Matthews indicated he would have a conversation with Dobson about this before next Council meeting.

Council reviewed the ISG Monthly Engineer's Report on the Well Project.

Motion by Gorden to approve the Steinkamp Building Permit. Seconded by Wilson. All Ayes. Nays-None. MC.

Motion by Wilson to approve the Britt Fence Permit. Seconded by Bruns. All Ayes. Nays-None. MC.

Virginia Sheffield spoke briefly about the new proposed policies and new prices for the Community Memorial Building with Council. Mayor Schleisman indicated that he and CA Matthews had reviewed the proposed rules and proposed pricing prior to Council and indicated support for them. Council indicated support for the new proposed rules and new pricing for the Community Building. Mayor Schleisman indicated that we are also working on a new website for the Community Building and an online reservation system for the Community Building.

Council directed CA Matthews to bring a Resolution to Council at the 4-1-2024 meeting to formalize the new rules and new pricing for the Community Building. CA Matthews indicated that Nicole Bixenstine has the right personality and drive to bring order and fun to pool and recommended that Council formally make her the permanent seasonal Aquatic Center Manager.

Motion by Vogt to approve Resolution 2024-20: Resolution Appointing A Permanent Seasonal Aquatic Center Manager. Seconded by Wilson. Roll Call Vote. Ayes: Vogt, Bruns, Gorden, Wilson. Nays-None. MC.

Bruns motioned to approve Resolution 2024-21: Resolution Approving Contract And Bonds. Seconded by Gorden. Roll Call Vote. Ayes: Wilson, Bruns, Gorden, Vogt. Nays-None. MC.

Wilson motioned to Approve Going into Closed Session Pursuant to Iowa Code 21.5 “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Seconded by Gorden. Roll Call Vote. Ayes: Bruns, Gorden, Vogt, Wilson. MC. Closed session was entered into at 6:24pm. All invited parties remained and the general public were asked to leave.

Motion by Bruns to re-enter into open session at 6:41pm. Seconded by Wilson. Roll Call Vote. Ayes: Vogt, Gorden, Bruns, Wilson. MC. The doors of Council were opened and the general public were invited back in.

Council directed CA Matthews to bring a Resolution to the next Council meeting to formally appoint a permanent Public Works Director.

City Administrator Discussion/Action Items:

CA Matthews reminded everyone that on Monday April 1, 2024 there will be a public hearing at 6pm for the Proposed Tax Rate for FY24/25, which will be separate from the Regular Meeting of Council that will occur after that public hearing. CA Matthews also reminded everyone that minors under 16 years are not permitted to operate golf carts in Lake City and that golf cart operators must be at least 16 years and a licensed driver. CA Matthews indicated that three people had asked for applications to become lifeguards and that only one application had been returned. Interim Public Works Director Janssen indicated we need at least 11 lifeguards to open the pool. CA Matthews reported that other cities have struggled to attract lifeguards and one had actually recently run an advertisement that if they did not get enough lifeguards that their pool would not open for the season. He indicated by next Council meeting we should know whether we need to look at alternative arrangements to get enough lifeguards to be able to open our pool.

Council and CA Matthews discussed and it was decided that our new Aquatic Center Manager would contact all of the lifeguards from last year and ask whether they are applying this year.

Councilperson Vogt asked CA Matthews to register and attend the IMFOA (Iowa Municipal Finance Officers Association) Conference in April 2024. CA Matthews indicated he would attend it.

Mayor Discussion/Action Items: Councilperson Gorden indicated there was a 7pm meeting in Rockwell City regarding Wind Turbines and he recommended all present to attend it as well.

Adjourn: With no further business, Vogt motioned to adjourn the meeting. Seconded by Wilson. All Ayes. Nays-None. MC. The meeting adjourned at 6:49pm. The next scheduled regular meeting of Council will be Monday April 1, 2024 after the 6PM Special Meeting on the Proposed Tax Rate for FY24/25 concludes.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	336
AMAZON CAPITAL SERVICES, INC.	LIBRARY MATERIALS	66.24
BAKER & TAYLOR	LIBRARY MATERIALS	418.82
BARCO MUNICIPAL PRODUCTS INC	TRAFFIC CONES/STREET SIGNS	573.14
BLANK PARK ZOO	LIBRARY PROGRAM	200
CALHOUN CO. REMINDER	SCC SPRING SPORTS	100
CARROLL CO. SOLID WASTE	RECYCLING FEES	43.05
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	49.14
CENTRAL STATES LAB LLC	STREET PAINT	4,810.67
COLUMN SOFTWARE PBC	LEGALS	27.25
COMMUNITY OIL FLEET PROGRAM	FUEL	1,817.94
CREATIVE PRODUCT SOURCE, INC.	LIBRARY PROGRAM	525.8
DON'S PEST CONTROL	COMMUNITY BUILDING	49
EFTPS	FED/FICA TAX	4,138.68
DANNETTE ELLIS	REIMB SUPPLIES FOR LIBRARY	138.86
I & S GROUP, INC.	PROJECT	585
KARL EMERGENCY VEHICLES	POLICE VEHICLE REF NO. 125778	9,960.63
MIDAMERICAN ENERGY COMPANY	UTILITIES	6,959.17
NAPA AUTO PARTS	SUPPLIES	162.89
NEW CENTURY FS	PROPANE	807
THE OFFICE STOP	OFFICE SUPPLIES	11.49
QUILL CORPORATION	OFFICE SUPPLIES	106.75
RIESBERG AUDIO AND DETAILING	POLICE TRUCK UPFITTED	3,396.15
STATE HYGIENIC LABORATORY	WATER TEST	50.5
SWEET THINGS	C.B. MEETING	129.14
TRUCK EQUIPMENT	SWEEPER SERVICE/REPAIRS	11,968.16
WEBSTER-CALHOUN COOP	TELEPHONE / INTERNET	673.97

Accounts Payable Total	48,105.44
Invoices: Paid	5,956.62
Invoices: Scheduled	42,148.82
Payroll Checks	16,971.65
***** REPORT TOTAL *****	65,077.09